

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, October 25, 2022, at 6:33 p.m., in person in the LGI Room at Olean Intermediate Middle School, 401 Wayne Street Olean, NY. The meeting was called to order by Mary Hirsch-Schena, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Mary Hirsch-Schena, President  
Andrew Caya  
Daniel Farnham  
Lee Filbert  
Kelly Keller  
Ira Katzenstein  
James Padlo

Excused: Julio Fuentes, Vice President

PRESENT: Dr. Genelle Morris, Superintendent of Schools  
Jenny Bilotta, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Jerry Trietley, OIMS Principal  
Maureen DiCerbo, OIMS Assistant Principal  
Laura Hodara, OHS Assistant Principal  
Lauren Stuff, WW Principal  
Rachael Schreiber, Teacher  
Angie Marconi, Teacher

Others: Kellen Quigley, OTH  
Lily Schena  
Emma Anastasia

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Moved by L. Filbert, seconded by I. Katzenstein, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented.

Agenda Approved

Ayes 7

Nays 0

Motion Carried

Commendations/ Communications

- a. NYSSBA Award – Mary Hirsch-Schena
- b. Girls' varsity soccer team advanced to the Section 6 Class B1 Quarter Finals. Congratulations!

Communications/ Commendations

Public Comments:  
None

Public Comments

Discussion items:

NYSSBA Annual Business Meeting – update from Kelly Keller, district's voting delegate

Discussion Items

Board Report:

- a. NYSSBA convention in Syracuse October 27-29; Genelle will be a guest speaker; 3 board members attending
- b. Thank you to Jerry and Maureen – annual board building tour of OIMS
- c. Board Recognition Week October 17-21; thank you for the board gifts

Board Report

Superintendent Report:

- a. National Principals Month – thank you district principals
- b. Strategic Planning – meeting in November; committee will consist of administrators, teachers, support staff, students, community members, parents, business leaders and board members

Superintendent Report

Committee Reports:

- a. Buildings and Grounds Committee Meeting – October 18<sup>th</sup>

Committee Reports

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adjourn from the Regular Meeting and enter Executive session at 6:52 pm to discuss personnel issue and litigation update. Jenny Bilotta invited to attend a portion of the session.

Executive Session

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adjourn from Executive Session at 7:38 pm and reconvene to the Regular Meeting.

Reconvene to Regular Meeting

Ayes 7

Nays 0

Motion Carried

Moved by L. Filbert, seconded by I. Katzenstein, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to amend the agenda as follows: delete resolution to abolish the Director of Human Resources position and delete the resolution to create a Senior Labor Relations Specialist position; add a resolution for a stipend for Jenny Bilotta.

Agenda Amendment

Ayes 7

Nays 0

Motion Carried

Moved by J. Padlo, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following:

Consent Agenda

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The Treasurer's Report dated September 30, 2022, be accepted and placed on file.

The Warrant Report for September 2022 be accepted and placed on file.

The Internal Claims Auditor Exception Report for the period covering month ending September 30, 2022, be accepted and placed on file.

That the CSE recommendations reviewed on October 25th be approved.

908004413	908002456	908004290	908004133	900455876
908000662	908001968	908002950	908001338	908000659
908004150	908002366	908003703	908001560	908000757
908002675	908002134	900455985	908004381	908001252
908003594	908001164	908002709	908004421	908002839
908002401	908001999	908003609	908004077	908000615
908004339	908004260	900457899	908004768	908001513
908004779	908003955	908002829	908001550	908000560
908004277	908003360			

The September 30, 2022, Intra-fund Transfer listing in the amount of \$47,355.47 be accepted/approved and placed on file.

The list of substitutes be approved.

The surplus item(s) be approved.

Ayes 7

Nays 0

Motion Carried

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to hold a special board meeting on Tuesday, November 1, 2022, at 6:00 pm, to interview potential board candidates.

November 1, 2022  
Special Board  
Meeting

Ayes 7

Nays 0

Motion

Moved by L. Filbert, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Grant Writing Service Agreement between the Olean City School District and E&E Grant Writers, LLC for the completion of the Farm to School Implementation at an hourly rate of \$55.00 not to exceed 80 hours..

E&E Grant Writers,  
LLC Agreement  
Approved

Ayes 7

Nays 0

Motion

Moved by L. Filbert, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that Jennifer Kless is hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b).

Jennifer Kless  
Qualified Lead  
Evaluator

Ayes 7

Nays 0

Motion

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Moved by A. Caya, seconded by J. Padlo, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the amendment for the create the following clubs for the 2022-2023 school year:

OIMS Allies Club  
Grades 6 & 7

OIMS Allies /Club (grades 6 - 7).

Ayes 7

Nays 0

Motion

Moved by I. Katzenstein, seconded by J. Padlo, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education hereby approves the terms of the Amended Memorandum of Agreement between the Olean City School District and the Olean Teachers Association as presented to the Board at its October 25, 2022, meeting, regarding the addition of the OIMS Allies Club, Poetry Out Loud Club, Creative Writing /Club, the Literary Journal Club and the eSports /Club and a stipend for the advisor of each Club to the OTA Contract.

Amended OTA MOA  
Creation of Clubs

Ayes 7

Nays 0

Motion

Moved by A. Caya, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve Cassandra Coyne (OIMS) as an unpaid volunteer for the 2022-2023 school year.

School Volunteer  
Approved

Ayes 7

Nays 0

Motion

Moved by J. Padlo, seconded by A. Caya, to approve a stipend for Jenny Bilotta in the amount of \$150 per day for additional duties performed as Director of HR between October 3, 2022, to December 30, 2022, or until further action is taken by the board.

Stipend – Jenny  
Bilotta

Ayes 7

Nays 0

Motion Carried

Personnel Action – Item A

Personnel Action

Moved by J. Padlo, seconded by A. Caya, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel Action Items listed in Personnel Item A.

Personnel Consent  
Agenda Approved

Certified/Classified Appointments:							
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information
Cummings	Kathy	Food Service Helper	10/26/2022	5.75	\$13.50/hr	Mary Hemphill	Probationary Appointment 10/26/22 - 4/25/22

Ayes 7

Nays 0

Motion

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Introduction of Newly Appointed Staff:  
None in attendance

Introduction of  
Newly Appointed  
Staff

Informational Items:

- a. Curriculum Committee Meeting - Thursday, November 3rd at 4:00 pm
- b. Operations Committee Meeting - Monday, November 7th at 4:30 pm
- c. Board Building Tour Washington West - Tuesday, November 8th at 6:00 pm
- d. Board of Education Meeting - Tuesday, November 8th at 6:30 pm
- e. Buildings and Grounds Committee Meeting - Tuesday, November 15th at 4:30 pm
- f. Audit/Finance Committee Meeting - Thursday, November 17th at 4:00 pm

Informational Items

Moved by J. Padlo, seconded by L. Filbert, to adjourn from the Regular Meeting at 7:51 pm.

Adjournment

Ayes 7

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

October 26, 2022

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
CERTIFIED SUB TEACHER	GAYTON, ROSE	N-6 ELEM; 7-9 SCIENCE	
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	GREEN, LINDSEY	n/a	YES
SUBSTITUTE CLEANER			
SUBSTITUTE CLEANER	NARY, SCOTT	n/a	YES